

Otley Parish Council

Dear Councillor

There is to be a Parish Council Meeting at 7.30pm on Monday 24th January 2022 at the Village Hall Otley, at which your presence is requested & required.

Agenda

1. Chairman's Welcome & Apologies for Absence.

2. To receive member's declarations of interest to items on the agenda. Electronic Register of interest has been updated.

3. Public Forum (for any matters on the agenda)

3a) To co-op Mr Mike Bowers as a Parish Councillor.

3b) For Amanda Marks, Tree Warden to give an update on progress of tree planting.

3c) Discuss & agree where to plant the Treebilee Tree for Queen's 70 year reign.

4. To sign the minutes of the Annual Parish Meeting held on 15th November 2021 as true to record.

5. Matters Arising.

5a) Neighbourhood Plan – Update from last meeting.

5b) Electric car points – Update from last meeting.

5c) Countryside Code of Conduct Poster – Progress of Distribution of the poster

5d) Defibrillator Battery – Update regarding distribution of posters.

5e) Defibrillator is now also registered on The Circuit, the national defibrillator network which is also connected to East Of England Ambulance Service.

6. Finance.

6a) To authorise BACS payments, and receive and approve payments since last meeting –

Approval of Precept for 2022/23 request following on from additional information provided by East Suffolk Council and the Council Tax base, submission to be made by 28th January 2022.

6b) Following recent meeting of the Finance Committee Approval of the budget for 2022/23.

6c) Appointment of internal Auditor for 2022.

6d) Cost of clerk training Modules 1, 2 & 3 @ cost of £25 = £75 + vat

6e) Previous Clerks Salary September / October 2021 = £ TBA

Present Clerks Salary November / December 2021 = £186.87 plus Clerks Reimbursement £18 for spare set of keys for the notice board and Postage £4.12.

6f) Since last meeting the following payments have been made, materials for Wreath £7.00 paid out from Section 147 monies.

Via BACS ICO Annual Data Protection Payment of £35.

6g) To receive the financial report / bank balances for Parish Council Accounts. Balances are as follows – Business Premium Account = TBA at meeting. Community Account = TBA at meeting.

7. Planning Matters.

7.a) To receive planning decisions.

Ref no: DC/21/3806/FUL

Address: Wood Farm, Helmingham Road, Otley Suffolk IP6 9NS

Proposal: Conversion of a redundant building to two semi-detached dwellings

The Parish Council submitted a response of objecting to this application.

Awaiting Decision.

Ref no: DC/21/4525/FUL

Address: East View Church Road, Suffolk IP6 9NP

Proposal: Retrospective Application Retention of single storey rear extension.

The Parish Council submitted a response of no objection to this application.

Application Permitted 16th November 2021.

Ref no: DC/21/4536/FUL

Address: 32 Millers Way, Otley, Ipswich, Suffolk IP6 9HF

Proposal: Balcony of ground floor garden road. Under PD garden room, attic and boot room.

The Parish Council submitted a response of no objection to this application.

Application Permitted 20th December 2021

Ref no: DC/21/5335/FUL

Address: Woodhurst, The Green, Otley, Ipswich, Suffolk, IP6 9BP

Proposal: Construction of one detached dwelling with double garage.

The Parish Council submitted a response of objection to this application.

Awaiting Decision.

Ref No: DC/21/5450/FUL

Address: The Old Bakery, Helmingham Road, Otley, Ipswich, Suffolk, IP6 9NS.

Proposal: Two Storey rear extension, front entrance porch and associated alterations.

The Parish Council submitted a response of no objections to his application.

Awaiting Decision.

Planning reference: DC/21/5356/LBC

Address: White Horse Farm, Chapel Road, Otley, Ipswich, Suffolk IP6 9NU

Proposal: Listed Building Consent -To replace 4 modern wooden window frames with new frames with slim double glazing units.

The Parish Council submitted a response of no objection to this application.

Awaiting Decision.

Planning reference DC/21/5659/FUL

Address: Mautby House, Church Road, Otley, Ipswich, IP6 9NP.

Proposal: Proposed Balcony.

The Parish Council submitted a response of no objection to this application.

Awaiting Decision.

8. Highways Matters

8a) Traffic lights past Otley Bottoms – Members of the public continue to contact the Parish Clerk to complain & request updates regarding the continued length of time these traffic lights have been up. 4th February will see them having been operational for a full 12 months. Email responses to those who have raised the issue have been responded to. Regular communication between the Parish Council & County Councillor Elaine Bryce is taking place in an attempt to resolve this matter.

8b) Traffic calming near Otley College Referred onto the Community Partnerships Budget for advise and possible funding.

8c) Speeding issue on Vine Road – Site visit from Police liaison, to discuss advice & guidance that has been provided.

9. Rights of Way.

Ref 00342793 Chapel Road Large Willow Tree appears dead concerns over structural integrity possibility of branches falling Reported 19/11/21.

Ref 00343259 Footpath 014 Roadside finger-post, rotten and broken off at base. Reported 25/11/21 Works ordered.

Ref 00345456 Severe surface damage from possible wheeled vehicle. Reported 17/12/21.

Ref 00344002 Footpath 061 Steps down into field damaged, requires netting or other non slip surface. Reported 5/12/21 Works ordered, advised on 21/12/21 steps to be removed and replaced by a bridge to span the ditch / dip to allow easier access.

Ref 00344003 Footpath 058 South end of bridge has ben raised on an earth mound which has a very steep slope and extremely slippery. Advised on 21/12/21 Works ordered.

10) To receive Elaine Bryce County Councillors Report & District Councillor Tony Fryatt Report.

11) To receive Police Statistics from Suffolk Police website /WSNT Priorities.

12) Speed Watch results.

13) To receive Community Council Report.

14) Matters to be brought to the attention of the Council – Standing Orders and Financial Regulation to be approved at next meeting. Clerk to update and e-mail out prior to next meeting.

14a) The Parish Council has received A thank you from the Baptist Chapel for monies they received.

15) Councillors reports & items for future agendas. Each Councillors is requested to use this opportunity to report minor matters or information not included elsewhere on the agenda.

Future meeting dates

14th March 2022.

16th May 2022 AGM.

11th July 2022

12th September 2022 Maybe using the Back Room.

14th November 2022 Maybe using the Back Room.