

OTLEY PARISH COUNCIL MEETING

Dear Councillor

There is to be a Parish Council Meeting to be held at Otley Village Hall (Back Room) on Monday 10th October 2022 at 7.30pm to which your presence is requested and required.

Public Attendance – Members of the public are welcome to attend.

AGENDA

- 1.) Chairman's Welcome Apologise and Approval of Absences.
- 2.) To receive Declarations of Interest and Consider requests for Dispensations.
- 3.) Public Forum (For any matters on the Agenda).
- 4.) To resolve that the minutes of the meeting held on Monday 11th July 2022 are a true and correct record.
- 5.) To receive reports from Elaine Bryce County Councillor & Tony Fryatt District Councillor.

6. MATTERS ARISING – To receive progress on the following -

- a.) Neighbourhood Plan – Going forward and next steps.
- b.) Community First Response Project – To discuss the project and costs involved.
- c.) Village Sign -
- d.) Jubilee Benches – To confirm where the two benches that the Parish Council have purchased will be placed. Laurence Homes have now also purchased a bench and have asked if theirs could be placed on the playing field.
- e.) Countryside Code of Conduct Poster & Rights of Way Map
- f.) Speed Watch Equipment / Sid Sign – Has now been purchased.
- g.) Community Partnership Meetings – To receive any feedback from M Bowers.
- h.) Updating Website Details

7. Other Items to Discuss

- a.) Suffolk Climate Change Partnerships Community Thermal Imaging project.
- b.) Concerns that the Oak Tree that was planted in the wild flower meadow is in the wrong place as wild flowers will not grow under trees.

8. PLANNING MATTERS

8a To receive planning decision Ref no -
DC/22/1329/FUL

Address: 8 Vine Road Otley, Ipswich Suffolk IP6 9ZN

Proposal: Full planning approval is sought for development of this site, the building is composed of a modest two bedroom Eco-bungalow. The total GIA is 130m² which includes an entrance hall, clockroom & utility room. An open plan kitchen, dinning & living area along with two en-suite double bedrooms, surrounded with a private garden & parking / turning area.

The Parish Council Submitted **An Objection** to this application.

Application Refused 15th September 2022.

DC/22/1618/FUL

Address: Wood Farm Helmingham Road, Otley Ipswich Suffolk IP6 9NS

Proposal: Minor amendments to approved barn conversion to include raising roof by 1.0m, adding bifold doors, windows & roof lights. New cart lodge with studio /office over & replacement garage.

The Parish Council Submitted a **No Objection** to this application.

Application Withdrawn 15th July 2022.

8. FINANCE – To authorise BAC’s payments, receive and approve payments since last meeting -

a.) To agree invoice for Otley Grass Cutting from R C Contracts = £1,801.68

b.) Clerks Salary for July, August & September = 20 hours in total = £230

c.) To clarify donation to Disability Advice as last time we gave them £75

d.) Since the last meeting the following invoices have been paid

Portable Speed Indicator Device (SID) with Smiley/ Angry Face & Bluetooth Data Collection at total cost of £4,888.80.

Renewal of Insurance – following receiving two quotes, our Insurance is now with Zurich at a cost of = £277.00 for the year.

Purchase of ink Jet Cartridges & two reams of paper at total cost of = £85.62

e.) The following Standing Orders have also been paid out -

Baptist Church = £100.00

Otley Community Council = £100.00

St Mary’s PCC Otley = £100.00

f.) To receive the financial report / bank balances from the Parish Council Accounts. Balances as follows Business Premium = TBA at meeting and Community Account = TBA at meeting.

g.) Financial quarterly report of expenditure and variance from budget – to be presented at meeting.

h.) To set Budget Meeting with Finance Committee to discuss and set 2023/24 Budget.

9. HIGHWAYS MATTERS -

a.) Road Safety Week

b.) Traffic Calming Measures (Easton have just had some calming measures put in) Do we wish to consider something similar.

10. Rights of Way

a.) Re Footpath 053 Helmingham ref 00369213 reported on 7/08/2022 Re Reporting Bridges have further deteriorated and are in danger of collapsing. There are two bridges the second one is some distance further on. (This is the second time this has been reported).

b.) Re Footpath 061 re 00373983 requesting on 2/10/2022 Dog fouling sign required at both ends.

11. Speed Watch Results

12. Items for consideration for inclusion on the next agenda / meeting

Date of next meeting 14th November 2022 at 7.30pm