

Dear Councillor

There is to be a Parish Council Meeting to be held at Otley Village Hall (Back Room) on Monday 20th January 2025 at 7.30pm to which your presence is requested and required.

Public Attendance – Members of the Public are welcome to attend.

AGENDA

- 1.) Chairman's Welcome, Apologise and Approval of Absences
- 2.) To receive Declarations of Interest and Consider requests for Dispensations.
- 3.) Public Forum (For any matters on the Agenda)
- 4.) To resolve that the minutes of the Parish Council Meeting held on Monday 18th November 2024 are a true and correct record.
- 5.) To receive reports from Elaine Bryce County Councillor & District Councillor Dan Clery.

6.) MATTERS ARISING – To receive progress on the following -

- a) Neighbourhood Plan Regulation 16 Consultation and Inspection.-
- b) Sport and Play Fund -
- c) Village Hall Roof / Grants -
- d) Dog Bin along Helmingham Road –
- e) Old Map of Village -
- f) Grit Bin on Otley Hill-

7. OTHER MATTERS -

- a.) HGV Training Centre at Otley College -
- b.) Deer Sign -
- c.) Grass Cutting Scheme -

8.) Finance – To Authorise BACS payments, acknowledge any receipts received and payment made since last meeting.

- a) To agree Clerks Salary for November & December 2024 = 22 hours at agreed rate = £286.00
- b) To agree Invoice from C Ling and Son for Newlands Grass Cutting = £120
- b) Appointment of Auditor from SALC

Since the last meeting the following payments have been made

Clerks Salary for September & October 2024 = £344.50
Payment to J Ellis for Repair of War Memorial = £85.00
Hire of Village Hall March to September 2024 = £87.50
Community Suffolk Action payment for email system = £288
Payment to Frazer Gallery for Framing of Old Village Map = £220.00
Payment to SALC for Planning Training for ME = £84.00 including VAT

Other Payment made -

Annual payment for Newlands Licence = £57.56
Annual payment for ICO = £35.00

Precept for 2025/26 has been requested.

To be advised of Bank Balances for the Parish Council Accounts – To be confirmed at the meeting.

9.) PLANNING MATTERS

DC/24/2635/FUL

Address: 2 Little Meadows Drive Otley Ipswich Suffolk IP6 9NW

Proposal: Erect Pvcu Replica Roof Extensions to front sides and rear of property. Following a site visit by one of the Councillors, the Parish Council requested a site visit by East Suffolk Council and for consideration for the application to be referred to the Planning Committee. The Parish Council submitted an Objection to this application. **Awaiting Decision.**

DC/24/4138/FUL

Address: Hall Farm Hall Lane Otley Ipswich Suffolk IP6 9PA

Proposal: Extension and alterations to dwelling, including creation of Sun Room, new lounge, first floor bedroom and extension to utility room. The Parish Council submitted a No Objection to this application. **Awaiting Decision.**

DC/24/3869/ FUL

Address: Hall Farm Hall Lane Otley Ipswich Suffolk IP6 9PA

Proposal: Application for extension to existing offices to gain extra office room. The Parish Council submitted a No Objection to this application. **Awaiting Decision.**

DC/24/4147/LBC

Address: White Horse Farm Chapel Road Otley Ipswich Suffolk IP6 9NU

Proposal: Listed Building Consent - Removal of chimney erected in the early 1960s. The Parish Council submitted a No Objection to this application. **Awaiting Decision.**

DC/24/4477/FUL

Address: 7 Millers Way Otley Ipswich Suffolk IP6 9HF

Proposal: Single storey rear extension. The Parish Council submitted a No Objection to this application. **Awaiting Decision.**

DC/24/4253/FUL

Address: Otley College Of Agriculture And Horticulture Charity Lane Otley Suffolk

Proposal: HGV training facility for Otley College for HGV's up to 18.75m. The Parish Council have Objected to this application. **Awaiting Decision.**

10) HIGHWAYS MATTERS -

11.) RIGHTS OF WAY / FOOTPATHS -

Your report reference number is: 00497105

OTLEY BOTTOM, OTLEY reported on 21/11/2024 – On behalf of Otley Parish Council we have recently had reports of Muntjac & Fallow Deer

coming across/ jumping out onto the road near Otley Hill / Bottoms resulting in sadly a couple being knocked down. Please advise if possible to have DEER CROSSING sign put up or what the procedure is. See item 7b

Your report reference number is: 00500481

ROAD FROM GIBRALTAR ROAD TO SWILLAND ROAD, OTLEY reported on 20/12/2024 Otley Parish Council report that a 40mph repeater sign has fallen off it's bracket and was in the ditch.

Your report reference number is: 00500482

SWILLAND ROAD, OTLEY reported on 20/12/2024 Otley Parish Council report the this post has both it's 40mph repeater signs missing.

Your report reference number is: 00500483

CHAPEL ROAD, OTLEY reported on 20/12/2024 Otley Parish Council report the No Stopping sign has been bent over by an unknown vehicle.

Also the narrow footpath that it is sighted on prevents parents passing it who have pushchairs. Can the sign be moved up against the school hedge to the benefit of everyone?

12.) SPEED WATCH & SID RESULTS -

13.) COMMUNITY COUNCIL REPORT -

14.) COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS

Date of next meeting Monday 17th March 2025 at 7.30pm Back Room