**OTLEY PARISH COUNCIL** **MEETING.**

**Dear Councillor**

There is to be a Parish Council Meeting to be held at Otley Village Hall on Monday 11th July 2022 at 7.30pm to which your presence is requested and required.

Public Attendance - Members of the public are welcome to attend.

**AGENDA**

**1.)** Chairman’s Welcome Apologies and Approval of Absences.

**2.)**To receive Declaration of Interest and Consider request for Dispensations

**3.)** Public Forum (For any matters on the Agenda)

**4.)** To resolve that the minutes of the AGM held on 16th May 2022 are a true and correct record.

**5).** To receive Elaine Bryce County Councillors Report & District Councillor Tony Fryatt Report.

**6.) Matters Arising - To receive progress reports on the following -**

**a)** To discuss the Consultation Draft Housing in Clusters and Small Scale Residential Developments in the Countryside Supplementary Planning Documents. Consultation Period is from 17th June to 5th August 2022.

**b)**Neighbourhood Plan – Any further update.

**c)** Community Partnership Memberships – As requested at last meeting. Clerk has obtained further information as to what this involves.

**d)** Resident in Vine Road requested update regarding request made for a Slow Children Paying – This has been requested again but via Highways Reporting Tool.

**e)** Village Sign -

**f)** Jubilee Benches – Two benches have been ordered & due to be delivered shortly.

**g)** Countryside Code of Conduct Poster & Rights of Way Map – To receive update regarding these items.

**h)** First Responder advert for Facebook – Carried forward from previous meeting.

**i)** Speed Watch Equipment Costs SID sign.

**j)** Defibrillator pads & request for someone to check Defib if it’s activated while Clerk is on holiday

**k)** Feedback re Jubilee Fete.

**7. Planning Matters**

7a) To receive planning decisions Ref no

 **DC/22/1466/FUL**

Address : 1 Little Meadows Drive Otley Ipswich Suffolk IP6 9NW

Proposal: Single storey, full-width extension to rear of property (10.9x4.5m), not within 2m of boundaries. Plinth brickwork around timber frame extension. Larch cladding. Red pantiles to match existing house. Creation of single storey porch under existing link roof between front of property and double garage. The Parish Council Submitted a response of **No Objection** to this application.

**Application Permitted 1st July 2022**

**DC/22/1329/FUL**

Address: 8 Vine Road Otley Ipswich Suffolk IP6 9ZN

Proposal: Full planning approval is sought for development of this site, the building is composed of a modest two bedroom Eco-Bungalow. The total GIA is 130m2 which includes an entrance hall, cloakroom & utility room. An open plan Kitchen, Dinning & living area along with two en-suite double bedrooms, surrounded with a private garden & parking / turning area.

The Parish Council submitted A**n** **Objection** to this application.

**Awaiting Decision**

**DC/22/1361/FUL**

Address: Land At 1 Charity Cottage Swilland Road Otley Suffolk IP6 9NE

Proposal: Retention of use of land for the stationing of shipping containers for storage use. Retention of access track.The Parish Council submitted A**n Objection** to this application.

**Application Refused 29th June 2022.**

**DC/22/1090/FUL**

Address: White Horse Farm Chapel Road Otley Suffolk IP6 9NU

Proposal: Installation of PVA mounting frame to support 4KW solar PVA panels. The system will be connected by buried cable to an inverter & battery system installed in the cart lodge workshop, similar to existing frame that is also connected by buried cable to the Cart Lodge Workshop. This system will provide green electricity to provide lighting, power & hot water the property. The mounting frame to be installed in a field that borders the listed curtilage of White Horse Farm. The Parish Council submitted **No Objection** to this application.

**Application Permitted 1st July 2022**

**DC/22/1618/FUL**

Address: Wood Farm Helmingham Road Otley Ipswich Suffolk IP6 9NS

Proposal: Minor amendments to approved barn conversion to include raising roof by 1.0mtr, adding bifold doors, windows & roof lights. New cart lodge with studio/office over & replacement garage. The Parish Council submitted **No Objection** to this application.

**8. Finance - To authorise BACS payments, receive and approve payments since last meeting -**

**a)** The Audit has been completed by SALC, A few recommendations / comment have been made including change to the AGAR are required.

**b)** Comments / Feedback from Audit circulated to Councillors in preparation for this meeting.

**c)** To agree invoice from SALC for completed Audit = £193.20 includes VAT.

**d)** To agree invoice 768 for hire of the Village Hall Nov 2021, Jan 2022 & March 2022 = £90

**e)** To agree invoice Realise Futures Eco Furniture for 2 Eco Benches = £ 1,240.51 includes VAT.

**f)** To discuss request received from Disability Advice Service of a grant from the Parish Council.

**g)** Request from Clerk to purchase a set of ink jet cartridges at approx cost of £60 & two reams of paper at cost of £10 = Total £70.

**h)** Clerks Salary for May & June 2022 = 30 hours in total = £ 345.00

**i**) Since last meeting the following bills have been paid Tree Guard at cost of £192 includes VAT.

**j)** To receive the financial report/ bank balances for the Parish Council Accounts. Balances as follows Business Premium TBA at meeting, Community Account = TBA at meeting.

**9. Highways Matters -**

**10.Rights of way –** Re Footpath 023 ref 00362070 reported on 24/05/2022 Broken plank on footbridge. Worked ordered.

Footpath 030 ref 00362072 reported on 24/05/2022 Large branches causing a need to bend down to pass them.

Footway outside No 8 & No 10 chapel road Otley ref00364280 reported on 16/06/2022 Otley Parish Council request a Slow, Children Playing Sign as residents have complained of inappropriate driving

**11. To receive Police Statistics from Suffolk Police website / WSNT Priorities -**

**12. Speed Watch results -**

**13. Items for Consideration for inclusion on the next agenda / meeting -**

Date of next meeting 12th September 2022 but this date may change to be advised shortly.