

Dear Councillor

There is to be a Parish Council Meeting to be held at Otley Village Hall (Back Room) on Monday 17th July 2023 at 7.30pm to which your presence is requested and required.

Public Attendance – Members of the public are welcome to attend.

AGENDA

- 1.) Chairman's Welcome, Apologies and Approval of Absences.
- 2.) To receive Declarations of Interest and Consider requests of Dispensations.
- 3.) Public Forum (For any matters on the Agenda).
- 4.) To resolve that the minutes of the Annual General Meeting (AGM) held on Monday 15th May 2023 are a true and correct record.
- 5.) To receive reports from Elaine Bryce Country Councillor & District Councillor Dan Clery & Colin Hedgley

6. MATTERS ARISING – To receive progress on the following

- a.) Neighbourhood Plan – Any further update.
- b.) Community First Response Project – Update on number of calls they have received since launching.
- c.) AMPR Camera -
- d.) Lorry Survey Meeting -

7. OTHER MATTERS -

- a.) Paediatric Defib Pads -
- b.) The Bowls Club -
- c.) CIL Monies Considered creating a Parish Infrastructure Investment Plan?
- d.) Outdoor Play & Sports Fund -
- e.) Advertising Parish Council Meetings -

8.) Finance – To Authorise BACS payments, acknowledge any receipts received and payment made since last meeting.

- a.) To agree Clerks Salary for May and June 2023 = 24.5hours at agreed rate = £281.75
- b.) To agree payment to SALC for completion of Audit = £202.80 includes VAT.
- c.) The Audit has been completed by SALC, a few comments / recommendations have been made. AGAR Exception Certificate, Section 1 & 2 Documents and Auditors Report have been submitted to PK Little John on 28th June 2022.
- d.) To discuss comments & feedback from the Auditor Circulated to Councillors in preparation for this meeting.

Since last meeting the following payments have been made -
Annual SALC Membership Subscription for 2023/24 of = £329.59.
Clerks Salary of £253.00.

To receive financial report / bank Balances for Parish Council Accounts as follows -
Business Premium Account = TBA at meeting. Community Account = TBA at meeting.

9. PLANNING MATTERS

- a.) To receive planning decision Ref No

DC/23/0014/FUL

Address: Land off Millers Way, Church Road, Otley IP6 9HF

Proposal: Construction of five single storey dwellings including one affordable unit. The Parish Council submitted NO Objection to this application. Awaiting Decision.

DC/23/1650/LBC & DC/23/1649/FUL

Address: Shrubbery Cottage, Chapel Road, Otley, Ipswich, Suffolk IP6 9NT.

Proposal: Listed Building Consent - Extend into the raise the roof space above single storey utility room of The Parish Council submitted No Objection for both although they make comment on DC/23/1650/ LBC that they hope there will not be a loss of historic fabric. Awaiting Decision.

DC/23/2076/FUL

Address: Mautby House Church Road Otley Ipswich Suffolk IP6 9NP

Proposal: Installation of PVA mounting frame to support Solar Panels in the rear of the garden. The Parish Council submitted a No Objection to this application. Awaiting Decision.

DC/23/2100/FUL

Address: Wood Farm Helmingham Road Otley Ipswich Suffolk IP6 9NS

Proposal: Conversion of former dairy to dwelling (following grant of DC/21/2346/PN3). The Parish Council submitted a No Objection to this application. Awaiting Decision.

DC/23/2268/FUL

Address: Pear Tree Meadow Ipswich Road Otley Suffolk

Proposal: Construction of single storey (Paragraph 80) dwelling house with associated vehicle Access, sewage treatment plant & landscaping. The Parish Council submitted an Objection to this planning application. Awaiting Decision.

DC/22/1329/FUL

Address: 8 Vine Road, Otley. Ipswich, Suffolk IP6 9NZ Refused AP/23/006 Under Appeal

An appeal has been made to the Secretary of State by against the decision of East Suffolk Council to refuse planning permission for Full planning approval is sought for the development of this site, the building is composed of a modest two bedroom eco-bungalow. The total GIA is 130m² which includes an entrance hall, cloakroom and utility room. An open plan Kitchen, Dining and Living area along with two en-suite double bedrooms, surrounded with a private garden and parking/turning area. The Parish Council submitted an Objection to the original application this still stands. Awaiting Decision.

DC/23/2477/ROC Planning consultation - notification of public access consultation

Site address: Hillview, Church Road, Otley, Ipswich, Suffolk IP9 9NT

Proposal: Removal of Condition Nos. 12,13,14 and 25 of DC/13/3229/OUT – Outline planning permission for redevelopment of site to include up to 35 dwellings, up to 900 square metres of B1 Commercial space, landscaping and access roads. Existing buildings to be demolished - No longer relevant as no commercial space will be provided.

DC/23/2491/FUL

Site Address: Walnut Tree Cottage, Ipswich Road, Otley, Ipswich, Suffolk IP6 9JN

Proposal: Construction of two storey side and rear extension to existing two storey house. Comments required by 23rd July 2023.

10.) HIGHWAYS MATTERS. -

11.) RIGHTS OF WAY- Footpath 18 and Byway 66 was reported week beginning 15th May 2023. On the 24th May Email received from Rights of Way Officer, bridge has been inspected at Junction of FP 18 where it meets Byway 66, found sleeper bridge consisting of four sleepers in situ, not collapsed & had chicken wire attached for anti-slip protection, no handrail as it only spans a very shallow ditch, ROW attached photo. Response to ROW officer with additional photographs. Requesting replacement of chicken wire before winter.

12.) SPEED WATCH & SID RESULTS.-

13.) COMMUNITY COUNCIL REPORT. Volunteer is required to attend the next Community Council Meeting.

14.). COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS

Date of next meeting 18th September 2023 at 7.30pm.