

Dear Councillor

There is to be a Parish Council Meeting to be held at Otley Village Hall (Back Room) on Monday 18th November 2024 at 7.30pm to which your presence is requested and required.

Public Attendance – Members of the public are welcome to attend.

AGENDA

- 1.) Chairman's Welcome, Apologies and Approval of Absences.
- 2.) To receive Declarations of Interest and Consider requests of Dispensations.
- 3.) Public Forum (For any matters on the Agenda).
- 4.) To resolve that the minutes of Monday 16th September 2024 are a true and correct record.
- 5.) To receive reports from Elaine Bryce Country Councillor & District Councillors

6. MATTERS ARISING – To receive progress on the following

- a.) Neighbourhood Plan Update
- b.) Update regarding Outdoor Play & Sports Fund Update -
- c.) Re- discuss Dog Bin along Helmingham Road -
- d.) Notice Board -
- e) Discuss cost for Frame for Old Map of the Village -
- f.) Note of thanks to 1st Responders Evening which took place on the 1st October 2024.
- g.) War Memorial repair completed. Thanks to the Community Orchard for recent planting of bulbs at the site.

7. OTHER MATTERS -

- a.) Grits Bins
- b.) To agree Precept and discuss proposed Budget for 2025/26 which was circulated prior to this meeting.
- c.) ME wishes to undertake Councillor Planning Training Webinar One and Two

8.) Finance – To Authorise BACS payments, acknowledge any receipts received and payment made since last meeting.

- a) To agree Clerks Salary for September & October 2024 = 26.5 hours at agreed rate = £344.50
- b) Payment for Email System cost of renewal = £ 288.00

Since the last meeting the following payments have been made

Clerks Salary for July & August 2024 = £353.55

Payment to The Royal British Legion = £100

Payment to Zurich for Annual Insurance = £304

Payment for Annual Grass Cutting = £1886.78

Replacement Batteries for old SID = £53.93

Other Payment made -

Annual payment to Community Heartbeat = £162

Annual payment to Website Hosting = £60

Cost for two replacement grit bins = £299.98

To be advised of Bank Balances for the Parish Council Accounts – To be confirmed at the meeting.

9.) PLANNING MATTERS

DC/24/2387/FUL

Address: Little Owl Barn Otley Bottom Otley Ipswich Suffolk IP6 9NG

Proposal: First floor extension, glazed link to existing ancillary accommodation, internal alterations and construction of cartlodge to front of dwelling.

Parish Council submitted a No Objection to this application. **Application Permitted 1st November**

DC/24/2844/CLE

Address: The Flat At Bower Field House Helmingham Road Otley Ipswich Suffolk IP6 9NR

Proposal: Certificate of lawful use (Existing) - The first floor flat was formerly a residential annexe and is now occupied as an independent residential dwelling known as 'The Flat'. The Parish Council submitted an Objection to this application. **Application Permitted 17th October 2024**

DC/24/2635/FUL

Address: 2 Little Meadows Drive Otley Ipswich Suffolk IP6 9NW

Proposal: Erect Pvcu Replica Roof Extensions to front sides and rear of property. Following a site visit by one of the Councillors, the Parish Council requested a site visit by East Suffolk Council and for consideration for the application to be referred to the Planning Committee. The Parish Council submitted an Objection to this application. **Awaiting Decision.**

10) HIGHWAYS MATTERS -

11.) RIGHTS OF WAY / FOOTPATHS -

The following Footpaths have recently been repaired

- 1.) Sleeper Bridges between Haag's field and Wood Farm.
- 2.) Bridge from Wood Farm to Parishes Meadow
- 3.) From Parishes Meadow onto bottom end of Haag's Field

Other works planned included FP 15 and 23

The ditch between Greenways and the top of Haag's Field is still outstanding.

Reference Number is 00493738 Ipswich Road Otley / Near Pear Tree Farm

Date Reported - 18/10/2024

Description – OPC reports this footbridge is very dangerous, Health and Safety issue. Footbridge has now been replaced.

Reference Number 00495545 Gipsy Lane

Date Reported – 5/11/2024

Description – Please investigate, Centre panel rotting, very slippery, wire mesh well worn – Not Highways Responsibility

12.) SPEED WATCH & SID RESULTS

13.) COMMUNITY COUNCIL REPORT

14.) COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS

Date of next meeting Monday 20th January 2025 at 7.30pm Back Room

Dates for the rest of 2025. 17th March, 19th May, 21st July, 15th September & 17th November 2025.

