**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 9th July 2018 at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Annual General Meeting held on 21st May 2018 as a true record.
5. Matters Arising :

5a. Tempodis Camera-update on data recorder and solar panels.

5b Helmingham Road Footpath- update.

1. Finance.

6a. To authorise cheques for signature or BACs : Suffolk Preservation Society £30.00 (Continue subscribing?)

6b. To receive and approve payments since last meeting : Clerks Salary: £273.00 (May/June) Clerks Expenses:£2.11

 6c. To receive the financial report from the RFO including balances at bank. –

 Balances are as follows : Community C/Ac £ 820.00CR

 Business Premium A/c £8663.12 CR

 Balances to be confirmed at the meeting on 9th July 2018.

6d. External Audit Documents were sent off beginning of June to PK Little John. Details of End of Year Return & Annual Governance Statement 2018 sections 1 & 2 along with the Annual Internal Audit Report were published online by 2nd July 2018.

6e. Dates of the period for the exercise of public rights has begun – 2nd July-10th August 2018.

1. Planning Matters.

7a. To receive planning decisions: none

7b To consider the following planning applications: none
7c Suffolk Coastal Local Plan First Draft Consultation period beginning 20th July for 8 weeks.

7d Ashbocking- potential new building plot. This is partly within Otley Parish boundary.

1. Highways Matters

8a. Broken kerbing and uneven paving along Helmingham Road has been looked at by Highways but no further action to be taken at present.

8b. Subsidence of road outside Wood Farm-reported.

1. Rights of Way

9a Reuban’s Wood-footbridge reported.

9b First Grass cut has been carried out. Second cut due later in the summer.

1. To receive the District & County Councillor’s report.
2. To receive the Police report.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

14a. Local Government Boundary Commission-Electoral Review of East Suffolk: Draft Recommendations.

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 10th September 2018 at 7.30pm, Otley Village Hall