**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 19th November 2018 at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Council Meeting held on 10h September 2018 as a true record. Also to sign the minutes of the Parish Consultation held on 3rd September 2018.
5. **Matters Arising** :

5a.Neighbourhood Plan

5b. Drainage issue on Vine Road.

5c .Defibrillator-cards with code.

5d. Suffolk Coastal Local Plan & the Future of Otley- update on latest information.

1. **Finance.**

6a. To authorise cheques for signature or BACs : website hosting- £60.00(authorised via email) I.C.O Data Protection-£40.00 C.H.B management £151.20 Wreath & Crosses £65.00 War Memorial Plants £10.99 & £10.00

6b. To receive and approve payments since last meeting : Clerks Salary: £ 703.50 (Sept/Oct) Clerks Expenses:£ none

6c. To receive the financial report from the RFO including balances at bank. –

Balances are as follows : Community C/Ac- £ 1,043.84CR

Business Premium A/c- £ 7,475.95CR

Balances to be confirmed at the meeting on 19th November 2018.

6d. Feedback from Finance Committee held on 7th November 2018.

1. **Planning Matters.**

7a. To receive planning decisions:

Ref No: [DC/18/3221/FUL](http://eastsuffolk.gov.uk/) received date: 16th August 2018  
Address: **Hall Lodge, The Green, Otley, Suffolk.**  
Proposal: Proposed replacement dwelling and conversion of the existing bungalow structure for use as a double garage.  
Date for submission of comments: 5th September 2018  
The Parish Council submitted no objection to this application.  
**Application Permitted 24th October 2018.** (Erection of new replacement dwelling and demolition of existing dwelling upon completion)

Ref No: [DC/18/2713/DRC](http://eastsuffolk.gov.uk/) received date: 9th July 2018  
Address: **Blue Barn Farm 2, High House Road, Otley, Suffolk.**  
Proposal: Application for approval of details reserved by conditions 4, 5, 7 and 8 on DC/18/0969/PN3   
Date for submission of comments: 26th July 2018  
The Parish Council submitted no objection to this application.  
**Application Permitted 14th September 2018.**

Ref No: [DC/18/4023/FUL](http://eastsuffolk.gov.uk) received date: 3rd October 2018  
Address: **6 Spring Park, Otley, Suffolk.**  
Proposal: Proposed replacement of detached double garage and associated works. Following demolition of existing garage.  
Date for submission of comments: 22nd October 2018  
The Parish Council submitted no objection to this application.  
**Application Permitted 12th November 2018**   
  
Ref No: [DC/18/3820/FUL](http://eastsuffolk.gov.uk) received date: 24th October 2018  
Address: **Fairview, Chapel Road, Otley, Suffolk.**  
Proposal: Single storey extension to rear of dwelling and open porch to west elevation.  
(Amendments to previous application 25/09/18).  
Date for submission of comments: 6th November 2018  
The Parish Council submitted no objection to this application.  
**Awaiting Decision**

Ref No: [DC/18/3820/FUL](http://eastsuffolk.gov.uk) received date: 25th September 2018  
Address: **Fairview, Chapel Road, Otley, Suffolk.**  
Proposal: Single storey extension to rear of dwelling and open porch to west elevation.  
Date for submission of comments: 12th October 2018  
The Parish Council submitted no objection to this application.  
**Awaiting Decision**

7b To consider the following planning applications:

Ref No: [DC/18/4146/FUL](http://eastsuffolk.gov.uk) received date: 3rd November 2018  
Address: **Goldsmiths Farm, Ashbocking Road, Otley, Suffolk.**  
Proposal: Erection of one and half storey timber framed 3 bedroom annexe with a garage to the side connected with a catslide roof. Existing garage in a different place to be demolished. Will extend the gravel drive to connect the building to the house.  
Date for submission of comments: 21st November 2018

Ref No: [DC/18/4216/OUT](http://eastsuffolk.gov.uk) received date: 24th October 2018  
Address: **Flying Otters, Chapel Road, Otley, Suffolk.**  
Proposal: Erection of detached bungalow.  
Date for submission of comments: 12th November 2018  
**A request for an extension has been accepted by SCDC planning department. The Parish Council is due to respond by 20th November 2018.**

7c. Planning Course/Workshop for Councillors.

1. **Highways Matters**

8a. Mysterious 50mph sign-reported to Police and Highways.

8b New Grit Bin Process- update.

1. **Rights of Way**

9a Reuban’s Wood-footbridge replaced and more accessible.

1. **Reports:**

10a. To receive the District & County Councillor’s Report.

10b. To receive the Police statistics and/or updates from Suffolk Constabulary website/WSNT Priorities Setting Meeting updates.

10c. To receive the Speedwatch Report.

10d. To receive the Community Council Report.

1. **Matters to be brought to the attention of the Council:**

11a. Sizewell C & concern from an Otley resident.

11b. Commercial vehicles and parking concerns.

11c. Dates for meetings in 2019 confirmed.

1. **Councillors’ reports and items for future agenda:**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. **Date of next meeting:** Monday 14th January 2019 at 7:30pm, Otley Village Hall- back room.