**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 17th October 2016 at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Council Meeting held on 12th September 2016 as a true record.
5. Matters Arising :

5a. Chairman to welcome Mr James Bagley from British Heart Foundation. Attending meeting to give advice and guidance to Counclllors regards defibrillators.

5b Community Emergency Planning- Emergency contact sheet, final go ahead to print now PC logo has been added.

1. Finance.

6a. To authorise cheques for signature: none

6b. To receive and approve payments since last meeting : Clerks Salary: (Day 2 Keeping in Touch) £51.68 Clerks Expenses:£1.28 (stamps)

 6c. To receive the financial report from the RFO including balances at bank. –

 Balances are as follows at time of writing agenda:

 Community C/Ac £ 803.88 CR

 Business Premium A/c £9,053.16CR

Balances to be confirmed at meeting on 17th October 2016.

6d. 2nd Precept Money has been received: £2,269.34

1. Planning Matters.

7a. To receive planning decisions :

**DC/16/2647/FUL** Willowmead, Otley Bottom, Otley. Proposal: Change of use of existing visitor centre/shop to dwelling and associated internal and external alterations. Date for submission: 26th July 2016. The Parish Council replied **no objection**.

It was confirmed on 12th September **Application Permitted**.

**DC/16/3227/FUL** Mulberry House The Green Otley. Proposal: Proposed two storey side and rear extension. Proposed first floor front extension. Date for submission of comments 25th August 2016. The Parish Council replied **no objection**. **Application Permitted**

 7b To consider the following planning applications: None to consider.

7c Progress update regards Hillview (Hubbards) development.

1. Highways Matters

8a. Signage for camera posts update.

1. Rights of Way

9a. Broken Sleeper Bridge at junction of footpaths 52, 54, 55, 69 reported.

9b. Footpath sign by Donkeys ears, Helmingham road and also one outside doctors surgery reported.

1. To receive the District & County Councillor’s report.
2. To receive the Police Statistics from Police website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

14a Councillor Resignation: Mr Phil Whiffing has emailed Chairman and Clerk offering his resignation as a Councillor.

14b Barrier to protect the bus shelter- decision on what to do.

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 12th December 2016 at 7.30pm, Otley Village Hall