**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 12th September at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Council Meeting held on 11th July 2016 as a true record.
5. Matters Arising :

9a. Update on Tempodis 230SI. Progress on success of moving camera to different posts and keeping battery charged.

9b Community Emergency Planning- update on positioning of defibrillator, doctors surgery are against it being on the surgery wall.

9c Reminder to councillors to update Register of Interest. Majority of Councillors have done so but there are a few who still need to.

1. Finance.

6a. To authorise cheques for signature: Otley Primary School Donation: £170.00 (mobile display board) Robert Carlton Contracts: £1,475.11 (P3 Grass Cutting)

6b. To receive and approve payments since last meeting : Clerks Salary: (Day 1 Keeping in Touch) £68.90 Clerks Expenses:£39.50 (ink & paper)

 6c. To receive the financial report from the RFO including balances at bank. –

 Balances are as follows at time of writing agenda:

 Community C/Ac £ 322.39 CR

 Business Premium A/c £9,283.82CR

Balances to be confirmed at meeting on 12th September 2016.

6d. BDO report has been returned. No matters arising. To be approved and accepted by councillors.

1. Planning Matters.

7a. To receive planning decisions :

**DC/16/1157/ARM** Hillview, Church Road, Otley. Proposal: ‘Approval of Reserved Matters of **DC/13/3229/OUT**-outline planning permission for redevelopment of site to include up to 35 dwellings, up to 900 square metres of B1 Commercial space, landscaping and access roads. Existing buildings to be demolished’. Extraordinary meeting held on 19th April 2016 allowing local residents to view plans and raise any questions. The Parish Council replied **no objection** but did ask many questions and make alternative suggestions as part of the response to ensure the opinions and viewpoints of the whole village were considered. It was discussed at the last Parish Council meeting that SCDC had been in touch regards referring the application to Planning Referral Committee. The majority decision from the Parish Council was **not** to refer the application (03/07/16)**. Application Permitted.**

**DC/16/2458/FUL** The Knowle Church Road Otley. Proposal: Domestic equestrian 40x20 manege and hard standing area. Date for submission of comments 18th July 2016.The Parish Council replied **no objection. Application Permitted.**

**DC/16/2647/FUL** Willowmead, Otley Bottom, Otley. Proposal: Change of use of existing visitor centre/shop to dwelling and associated internal and external alterations. Date for submission: 26th July 2016. The Parish Council replied **no objection**. **Application Pending??**

Clerk received an email from Mrs Denny thanking Parish Council for their help.

**DC/16/2747/FUL** Pippins, Vine Road, Otley. Proposal: Car Port. Date for submission: 27th July 2016. **Application Permitted.**

**DC/16/3227/FUL** Mulberry House The Green Otley. Proposal: Proposed two storey side and rear extension. Proposed first floor front extension. Date for submission of comments 25th August 2016. The Parish Council replied **no objection**. **Pending Consideration**

 7b To consider the following planning applications: None to consider.

 **7c** Clarification on language to be used when replying to SCDC with planning application response.

1. Highways Matters

8a. Update on redundant telegraph pole.

8b. Complaint to highways regards road closures.

8c. Reduction of speed limit on B1078 Ashbocking.

1. Rights of Way

9a. Update on Footpath Map- now available to view on Parish Council website.

1. To receive the District & County Councillor’s report.
2. To receive the Police Statistics from Police website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

None

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 17th October 2016 at 7.30pm, Otley Village Hall