**Otley Parish Council**

**Dear Councillor**

There is to be the Parish Council Meeting on Monday 7th September 2020. at which your presence is requested and required. This meeting will be held in the Village Hall at 7:30pm. This meeting will follow government guidelines on social distancing and sanitisation in order to keep members of the council and public safe.

**Agenda**

1.Chairmans welcome and apologies for absence.

2. To receive member’s declaration of interest to items on the agenda.

3. Public Forum (for any matters on the agenda).

4. To sign the minutes of the Parish Council Meeting held on 27th July 2020 as true to record.

**Matters Arising**

5a.Neighbourhood Plan – Any further updates.

5b. Dog Bin- Unnecessary fouling reported in village. Additional dog bin required?

**Finance**

6a. To authorise BACs/cheques for signature: Village Hall Hire-£67.50 RC Contracts-£1,715.26.Mrs S Sledmere: £76.79

6b. To receive and approve payments since the last meeting: Clerks Salary : £362.25 (July/Aug) Clerks Expenses: none

6c. To receive the financial report from the RFO including bank balances of bank accounts:

Balances are as follows: Community Account: £784.89

Business Premium Account: £9,444.08

Balances to be confirmed at the meeting on 7th September 2020.  
6d.Notification received regarding no external audit required.  
6e. Dates of the period for the exercise of public rights- almost complete nobody requested to see so far.

**Planning Matters**

7a To receive planning decisions:

Ref: DC/20/1250/FUL

Address: **Stanaway Farm Charity Lane Otley IP6 9NA**

Proposal: Use of building for class B2 (industrial)

The Parish Council submitted **no objection** to this application

**Awaiting decision**

Ref: DC/20/2018/FUL  
Address: **Homeland House, Ashbocking road, Swilland, Ipswich Suffolk IP6 9LJ**Proposal: Continued use of storage container and portacabin for dress hire and storage of musical equipment with associated office.  
The Parish Council submitted **no objection** to this application but did highlight concerns which had be raised and requested they be noted.

**Application Permitted: 06/08/2020.**

Ref: DC/20/1967/FUL

Address: **8** **Vine Road, Otley, Suffolk. IP6 9NZ**

Proposal: Erection of detached two/three bedroom chalet bungalow. Reconstruct driveway for shared access with no.8 Vine Road.  
Date for submission of comments: 28th July.  
**Application refused: 30/07/2020**

Ref: DC/20/2599/TPO

Address**: 10 Chapel Road Otley IP6 9NT**Proposal: T2, Sycamore. Lowest southern laterals to be shortened to abate future damages to building.  
T3, Ash. Deadwood, Clean old failure wounds. Remove low northern limb to stem union at 2.5m.  
Tree reported as dying, and branches reported as having fallen off. Concern if tree totally fails it will be an H & S issue and cause considerable damage to one of our bungalows in Vine Close and a private one in Little Meadow.

Date for submission of comments 7th August 2020.  
The Parish Council submitted no objection to this application.  
**Application Permitted: 02/09/2020**  
Ref: DC/20/2455/FUL

Address**: Picton House Helmingham Road Otley, IP6 9NR**

Proposal: Proposed two storey addition and car port.  
Date for submission of comments: 10th August 2020.  
The Parish Council submitted no objection to the extension but objected to the car port.

**Application Permitted:18/08/2020**

7b. To consider the following applications at time of writing the agenda:

Ref: DC/20/1726/OUT Application refused 07/07/2020. Appeal in process.

Address: **Wood Farm, Helmingham Road, Otley IP6 9NA**

Proposal: A phased development of nine self build dwellings.

The Parish Council submitted objection to application DC/20/1726/OUT. Appeal Response due by 5th September 2020.

Ref: DC/20/3227/OUT  
Address**: Ash Leaf Cottage Ipswich Road Otley Suffolk IP6 9JW**

Proposal: [**Outline Application (Some Matters Reserved) - Use of land for the erection of 1 x No. dwelling and garage**](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QFF004QXLR500&prevPage=inTray)**.**  
Date for submission of comments: 16th September 2020

**Highways Matters**

8a. None

**Rights of Way**

9a. 2nd Footpath Cut has been done, invoice received. Clerk to invoice S.C.C for re-imbursement as part of P3 Scheme.  
9b. Footpath Maintenance/signage-update.

**Reports**

10a. To receive the District Councillors Report.

11b. To receive Police Statistics from Suffolk Police website.

12c. Speedwatch Results.

13d. To receive the Community Council report.

**Other** Matters to be bought to the attention of Councillors:

14a. none

15a. Councillors reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda’s.

Date of next meeting: Provisionally booked for Monday 16th November 2020 at Otley Village Hall (backroom) 7:30pm. However, given the current situation this meeting may be carried out remotely. Otley Parish Council will monitor the situation, follow government guidelines and make a decision nearer the time.