**Otley Parish Council**

**Dear Councillor**

There is to be a Parish Meeting on Monday 9th September 2019 at the village hall, Otley at which your presence is requested and required.

**Agenda**

1.Chairmans welcome and apologies for absence.

2. To receive member’s declaration of interest to items on the agenda.

3. To Co-opt a member to Council.

4. Public Forum (for any matters on the agenda).

5. To sign the minutes of the Parish Council Meeting held on 8th July 2019 as true to record.

**Matters Arising**

5a. Neighbourhood Plan – grant received for £2,297.00 plus any further updates.

5b. Ipswich Northern By Pass- update on meetings attended as part of STOP! Campaign, decision to be made about response by 13th September 2019.

**Finance**

6a. To authorise BACs/cheques for signature: Village Hall Hire (May)- £17.50 Uncontested Election Fees- £65.28 CHB Trust (Annual Support Cost) £151.20

6b. To receive and approve payments since the last meeting: Clerks Salary : £210.00 (July/August) Clerks Expenses: none.

6c. To receive the financial report from the RFO including bank balances of bank accounts:

Balances are as follows: Community Account: £331.88

 Business Premium Account: £ 11,969.30

Balances to be confirmed at the meeting on 9th September 2019.

**Planning Matters**

7a. To receive planning decisions:

Ref No: [DC/19/2044/FUL](http://publicaccess.eastsuffolk.gov.uk/online-applications/) received date: 1st June 2019
Address: **Part Land South of, The Surgery, Chapel Road, Otley, Suffolk.**
Proposal: 1.5 storey new dwelling with 3 bedrooms to the south west side of the Debenham Surgery. New access onto Chapel Road with off street parking.
Date for submission of comments: 21st June 2019

The Parish Council submitted **objection** as a **holding objection**.

**Application Withdrawn 13/08/19**

Ref no: DC/19/2418/FUL received date: 21st June 2019.

Address: **Goldsmiths Farm Ashbocking Road, Otley, Suffolk IP6 9JS**

Proposal: Erection of timber framed one and half storey two bedroom annexe with kitchenette, shower and gym upstairs. Used as ancillary to main house.

Date for submission of comments: 11th July 2019.

The Parish Council submitted objection to this application.

**Application Withdrawn 02/08/19**

Ref No: DC/19/2884/FUL
Address: **Wood Farm, Helmingham Road, Otley Suffolk IP6 9NS.**

Proposal: Change of use and conversion of barns to dwelling.

Date for submission of comments: 19th August 2019

The Parish Council have **no objection** to this application.
**Awaiting decision.**

Ref No: DC/19/2928/FUL and DC/19/2929/LBC

Address: **Two Hoots Farm House, The Green, Otley IP6 9PD.**

Proposal: single storey extension to the north, replacement porch (demolish existing and associated works).

Date for submission of comments: 21st August 2019
The Parish Council submitted **no objection** to these applications.

**Awaiting decision.**

7b. To consider the following applications at time of writing the agenda: none

7c. Meeting with Landowner of Wood Farm, Helmingham Road. –The Parish Council met with landowner.

7d. Residents raised concern for parking spaces not being provided as part of development on old hubbards site.

**Highways Matters**

8a. Resident request for Traffic Survey to be carried out at Otley Bottom.

8b. Road Closure on Church road, 19th August. Request for additional signage was made.

8c. Problem along Chapel Road where by tarmac is uneven/sinking again.

**Rights of Way**

9a. RC Contracts- 2nd grass cut to be confirmed and awaiting invoice.

9b. Horse signs for Hall Lane yet to be resolved.

**Reports**

10a. To receive the District Councillors Report.

11a. To receive Police Statistics from Suffolk Police website.

12a. Speedwatch Results.

13a. To receive the Community Council report.

**Other**

14 Matters to be bought to the attention of Councillors:

14a Removal of BT Payphones- BT’s proposed removal of phone box outside the Post Office. Request made to keep.

15a. Councillors reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda’s.

Date of next meeting: Monday 18th November 2019 at Otley Village hall (backroom) 7:30pm.