**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7:30pm on Monday 10th September 2018 at the Village Hall, Otley, at which your presence is requested and required.

**AGENDA**

1. Vice Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Council Meeting held on 9th July 2018 as a true record.
5. **Matters Arising** :

5a.Local Government Boundary Commission-Electoral Review of East Suffolk-submission received.

5b.Letter received from Church Warden of St Mary’s Church regarding potential new trees for church yard.

5c.Letter received from Suffolk Accident Rescue Service-thanking Parish Council.

5d Defibrillator-sent for but unused, feedback.

5e Suffolk Coastal Local Plan & the Future of Otley- Feedback from Consultation Meeting on Monday 3rdSeptember,questionnaire responses and information gained, proposal for response to SCDC in preparation for reply to be sent back by 14th September.

1. **Finance.**

6a. To authorise cheques for signature or BACs : None

6b. To receive and approve payments since last meeting : Clerks Salary: £ 283.50 (July/Aug) Clerks Expenses:£ none

6c. To receive the financial report from the RFO including balances at bank. –

Balances are as follows : Community C/Ac- £ 363.84CR

Business Premium A/c- £ 8667.44 CR

Balances to be confirmed at the meeting on 10th September 2018.

6d. Dates of the period for the exercise of public rights has ended. (2nd July-10th August 2018).

1. **Planning Matters.**

7a. To receive planning decisions:

Ref No: [DC/18/3221/FUL](http://eastsuffolk.gov.uk/) received date: 16th August 2018  
Address: **Hall Lodge, The Green, Otley, Suffolk.**  
Proposal: Proposed replacement dwelling and conversion of the existing bungalow structure for use as a double garage.  
Date for submission of comments: 5th September 2018  
The Parish Council submitted no objection to this application.  
**Awaiting Decision**

Ref No: [DC/18/2796/PN3](http://eastsuffolk.gov.uk/) received date: 19th July 2018  
Address: **Wood Farm Barns, Wood Farm, Helmingham Road, Suffolk.**  
Proposal: Conversion of 2 existing barns from agricultural to residential use, four bedroom main dwelling with one bedroom annexe.  
Date for submission of comments: 8th August 2018  
The Parish Council submitted no objection to this application.  
**Application Withdrawn**

Ref No: [DC/18/2553/ROC](http://eastsuffolk.gov.uk/) received date: 6th July 2018  
Address: **Hall Lodge, The Green, Otley, Suffolk.**  
Proposal: Removal of Condition 4 on application DC/17/4300/FUL-Change of Use from existing agricultural land to residential curtilage and erection of new replacement dwelling and demolition of existing dwelling- new document and plans submitted.  
Date for submission of comments: 25th July 2018  
The Parish Council submitted no objection to this application.  
**Application Withdrawn**

Ref No: [DC/18/2713/DRC](http://eastsuffolk.gov.uk/) received date: 9th July 2018  
Address: **Blue Barn Farm 2, High House Road, Otley, Suffolk.**  
Proposal: Application for approval of details reserved by conditions 4, 5, 7 and 8 on DC/18/0969/PN3   
Date for submission of comments: 26th July 2018  
The parish Council submitted no objection to this application.  
**Awaiting Decision.**

7b To consider the following planning applications: none

1. **Highways Matters**

8a. Damaged 30mph sign near corner of Ipswich Road due to be fixed.

8b New Grit Bin Process.

1. **Rights of Way**

9a Reuban’s Wood-footbridge reported but not yet sorted.

9b Second Grass Cut-update.

9c Footbridge on Spring Park/Hall Lane-replaced.

1. **Reports:**

10a. To receive the District & County Councillor’s Report.

10b. To receive the Police statistics and/or updates from Suffolk Constabulary website/WSNT Priorities Setting Meeting updates.

10c. To receive the Speedwatch Report.

10d. To receive the Community Council Report.

1. **Matters to be brought to the attention of the Council:**

11a. Drainage Issues on Vine Road.

11b. Tesco Bags of Help-Community Funding Scheme.

1. **Councillors’ reports and items for future agenda:**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. **Date of next meeting:** Monday 19th November 2018 at 7:30pm, Otley Village Hall- back room.