**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7.30pm on Monday 10th July at the Village Hall (back room), Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Annual General Meeting on 15th May 2017 as a true record.
5. Matters Arising :

5a. Defibrillator: update.

5b. Tempodis Camera: New batteries purchased.

1. Finance.

6a. To authorise cheques for signature : Suffolk Preservation Trust: £30.00. Authorisation given by email: SAAA £480.00 Village Hall Hire: £40.00 Radarlux: 285.60EUR (£255.78) plus £15.00 charge.

6b. To receive and approve payments since last meeting : Clerks Salary: £190.05 Clerks Expenses: none

6c. To receive the financial report from the RFO including balances at bank. –

Balances are as follows : Community C/Ac £671.24 CR

Business Premium A/c £7,717.53CR

Balances to be confirmed at meeting on 10th July.

6d. BDO report was sent off beginning of June, awaiting response. Details of End of Year Return & Annual Governance Statement 2017, sections 1, 2 & 4 have been published online. Section 3 to be published once returned from BDO.

1. Planning Matters.

7a. To receive planning decisions:

Ref No: [DC/17/2250/FUL](http://www.eastsuffolk.gov.uk/) received date: 3rd June 2017  
Address:**11 Chapel Road, Otley Suffolk.**  
Proposal: Revised application for rear extension, partly two-storey  
Date for submission of comments: 22nd June 2017

The Parish Council submitted no objection.

**Awaiting decision**   
  
Ref No: [DC/17/2094/FUL](http://www.eastsuffolk.gov.uk/) received date: 24th May 2017  
Address:**Barn at Former Peartree Farm, Ipswich Road, Otley Suffolk.**  
Proposal: Use of existing barn for annexed accommodation.  
Date for submission of comments: 12th June 2017

The Parish Council submitted no objection.

**Awaiting decision**

Ref No: [DC/17/1699/FUL](http://www.eastsuffolk.gov.uk/) received date: 24th May 2017  
Address:**Hall Lodge, The Green, Otley Suffolk.**  
Proposal: Proposed replacement dwelling, retention of the existing house structure for use as a cart lodge, associated external works, blocking of existing pedestrian access and reconfiguration of internal driveway.  
Date for submission of comments: 12th June 2017

The Parish Council submitted no objection on the grounds that planning policy was adhered to.

**Awaiting decision**

Ref No: [DC/16/4112/OUT](http://planningpublicaccess.waveney.gov.uk/online-applications/) received date: 27th April 2017  
Appeal by: Mr and Mrs J Scales  
Address: **Blue Barn Farm, High House Road, Otley**Proposal: Demolition of outbuildings. Construction of one self build, timber chalet development of a small farm.  
Date for submission of comments: 29th May 2017  
Appeal reference: **APP/J3530/W/17/3167907**

**The Parish Council submitted a reply re-iterating their original response of objection.  
Appeal has been lodge. Decision unavailable.**

Ref No: [DC/17/1767/FUL](http://www.eastsuffolk.gov.uk/) received date: 27th April 2017  
Address:**Willowmead Otley Bottom, Otley Suffolk.**  
Proposal: Three bay garage/cartlodge (change of size and position to that already approved, but not built under C/03/0415).  
Date for submission of comments: 16th May 2017

The Parish Council submitted no objection.  
**Application Permitted 15/06/2017**

Ref No: [DC/16/4970/ARM](http://publicaccess.eastsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) received date: 4th April 2017  
Address: **Hillview Church Road, Otley Suffolk**  
Proposal: Condition No 2 (C) Hard and Soft Landscaping  
Date for submission of comments: 21st April 2017 (The Parish Council have requested an extension until the 10th May 2017)

The Parish Council submitted objection to this application. Application has now gone to Committee.

**Awaiting decision**

7b To consider the following planning applications: None

1. Highways Matters

8a. Red Barrier/cones outside Hillside, Church Road- now removed.

8b. Hole in grass verge, Chapel Road has been filled thanks to Claire Cole.

1. Rights of Way

9a Dog fouling on footpaths- new sign ideas. This was also mentioned in the church magazine.

1. To receive the District & County Councillor’s report.
2. To receive the Police statistics from website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 11th September 2017 at 7.30pm, Otley Village Hall