**OTLEY PARISH COUNCIL**

**Dear Councillor**

There is to be a Parish Council Meeting at 7.30pm on Monday 9th October 2017 at the Village Hall (back room), Otley, at which your presence is requested and required.

**AGENDA**

1. Chairman’s welcome and apologies for absence.
2. To receive members’ declarations of interest to items on agenda.
3. Public Forum (for any matters on the agenda)
4. To sign the Minutes of the Parish Meeting on 11th September 2017 as a true record.
5. Matters Arising :

5a. Defibrillator: purchased and waiting delivery. Electrician contacted. Grant being requested.

1. Finance.

6a. To authorise cheques for signature : none

6b. To receive and approve payments since last meeting :

Authorisation given by email for CAS Insurance: £236.24

Clerks Salary: £153.85 Clerks Expenses: £0.00 none

6c. To receive the financial report from the RFO including balances at bank. –

Balances are as follows : Community C/Ac £2,153.73 CR

Business Premium A/c £5,280.77CR

Balances to be confirmed at meeting on 9th October 2017.

6d. 2nd Precept money received: £2,263.24

1. Planning Matters.

7a. To receive planning decisions:

Ref No: [DC/16/4112/OUT](http://planningpublicaccess.waveney.gov.uk/online-applications/) received date: 27th April 2017  
Appeal by: Mr and Mrs J Scales  
Address: **Blue Barn Farm, High House Road, Otley**Proposal: Demolition of outbuildings. Construction of one self build, timber chalet development of a small farm.  
Date for submission of comments: 29th May 2017  
Appeal reference: **APP/J3530/W/17/3167907**

**The Parish Council submitted a reply re-iterating their original response of objection.  
Appeal has been dismissed.**

Ref No: [DC/16/4970/ARM](http://publicaccess.eastsuffolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) received date: 4th April 2017  
Address: **Hillview Church Road, Otley Suffolk**  
Proposal: Condition No 2 (C) Hard and Soft Landscaping  
Date for submission of comments: 21st April 2017 (The Parish Council have requested an extension until the 10th May 2017)

The Parish Council submitted objection to this application. Application has now gone to Committee.

**Awaiting Decision**

Ref No: [DC/17/3530/FUL](http://www.eastsuffolk.gov.uk/) received date: 22nd August 2017  
Address:**Hall Farm, Hall Lane, Otley Suffolk.**  
Proposal: Erection of a new office building, planting of boundary screening and alterations to existing highway access.  
Date for submission of comments: 10th September 2017

The Parish Council submitted **no objection** to this application.

**Awaiting Decision**

Ref No: [DC/16/5350/OUT](http://planningpublicaccess.waveney.gov.uk/online-applications/) received date: 24th December 2016  
Application: Refused  
Appeal by: Mr M Brown  
Address: **Land Adjacent to The White Hart Inn, Helmingham Road, Otley**Proposal: Erection of detached dwelling.  
Date for submission of comments: 21st September 2017  
Appeal reference: **APP/J3530/W/17/3177208**

**The Parish Council submitted objection to this application.**

**Appeal has been lodged. Decision Unavailable**

7b To consider the following planning applications:

Ref No: [DC/17/3762/LBC](http://publicaccess.eastsuffolk.gov.uk/online-applications/) received date: 23rd September 2017  
Address: **Hall Farm Cottage, Chapel Road, Otley Suffolk.**  
Proposal: Listed Building Consent- Proposed external allterations at Hall Farm Cottage.  
Remove existing clay pantiles, extend projection of both front and rear eave replace the existing pantiles with a natural slate roof tile and renew softwood barge and capping boards as necessary. Replace existing section of double glazed roof with a new double glazed roofing system due to deterioration of existing supporting rafters and the failure of existing double glazed units. Replacement of the existing glazed doors and side windows/brickwork panels with French Doors and full length glazed side lights. Clad the existing single storey element with a stained (black) softwood weather board so as to match existing cart lodge. Replacement of existing modern windows in East extension with matching double glazed windows.  
Date for submission of comments: 11th October 2017

Ref No: [DC/17/3936/VOC](http://www.eastsuffolk.gov.uk/) received date: 20th September 2017  
Address: **Hillview, Church Road, Otley Suffolk.**  
Proposal: Variation of Condition No.9 of DC/13/3229/OUT- Outline planning permission for redevelopment of site to include up to 35 dwellings, up to 900 square metres of B1 Commercial space, landscaping and access roads. Existing buildings to be demolished- phasing the remediation to enable construction on the main body of the site (phase 1) with phase 2 being investigated at a later stage.  
Date for submission of comments: 8th October 2017

7c. Local Plan Review- Issues & Options Consultation. ‘Help Plan the Future of the District’ Town & Country Planning (Local Planning) (England) Regulations 2012 (as amended) Friday 18th August- Monday 30th October 2017.

Councillors to share questions and decide on response.

1. Highways Matters

8a. Signage at crossroads.

8b. Road signs on B1078, bend near Rose House.

8c. ‘Slow Horses’ sign.

1. Rights of Way

9a Pot Holes Reported.

1. To receive the District & County Councillor’s report.
2. To receive the Police statistics from website.
3. WSNT Priorities Setting Meeting Updates/Speedwatch results.
4. To receive the Community Council Report.
5. Matters to be brought to the attention of the Council :

14a. Reform of Data Protection Legislation- Clerk to feed back from course attended.

1. Councillors’ reports and items for future agenda :

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

1. Date of next meeting – Monday 11th December 2017 at 7.30pm, Otley Village Hall