

OTLEY PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 14th January 2013

Present:

Clerk: Mrs Osborne
Chairman: Mr Smith
Councillors: Mr R Ling, Mr B Childs, Mrs I Lincoln, Mr A Ling, Mrs S Grant, Mr D Hook, Mrs J Vaughan
Cllr P Bellfield & Mr K Cooper & Mr C Nix for Easton & Otley College

The meeting opened at 7.28pm

12.76 Apologies for absence – Mr G Cant, authorised & PC Debbie Howgego

12.77 Declarations of interest to items on agenda – none declared.

12.78 **Public Forum** – no members of the public attended.

12.79 **It was resolved** the minutes of the meeting held on 10th December 2012 were an accurate record of that meeting.

12.80 **Matters Arising** –

- a. Otley Traffic Group – nothing to report.
- b. Easton & Otley College – Mr Smith welcomed Mr K Cooper, Building Partnerships Ltd, and Mr Chris Nix of Easton Otley College. The PC were informed of proposed development and impending planning application which will involve the old buildings in the middle of the campus being removed leaving less net building but of better quality. Livestock is to be moved into the adjacent field and the college is looking to encourage more school visits. Proposal to utilise PV solar panels on two buildings and incorporate a rainwater harvesting facility and all works need to be completed this year owing to the college merger. No further glass houses to be installed as small scale horticultural business has diminished. The PC raised concerns regarding additional traffic using Charity Lane if the dog grooming was to be very successful and grow in future years.
- c. Casual vacancy for Councillor – Clerk to contact Returning Officer in March and advertise vacancies.
- d. Village of the Year Plaque – **it was resolved** to order the plaque from Village Green Signs. Proposed by Mrs I Lincoln and seconded by Mrs J Vaughan. All in favour.

12.81 **Finance** –

- a. **It was resolved** to authorise the Clerks salary & expenses at £318.02. Proposed by Mr A Ling and seconded by Mrs I Lincoln. All in favour.
- b. To receive and approve payments since last meeting – none.
- c. To receive the financial report from the RFO including balances at bank –
Community Account £ 359.88
Instant Saver Account £5,706.85
- d. Councillors received details of Council Tax Base increase and impact on precept for 2013/14 and **it was resolved** to apply for an increased precept of £4,500 and add the available grant of £180.17 on top.
- e. Councillors received a copy of the updated Financial Regulations, Risk Assessment, Asset Register and a copy of the 2011/12 audit. Once the Standing Orders have been updated they will be emailed to all Councillors for approval.

12.82 **Planning Matters** –

- a. To receive planning decisions : PearTree Farm, Ipswich Road – construction of wildlife pond : approved.
- b. To consider the following planning applications : Homeleigh, Chapel Road – removal of roof and replace with higher pitched roof and front extension – no objections.
- c. To discuss the pre-application documents received for Sizewell C : Clerk to respond that the main impact to Otley could be HGV routes to the site and request clear signage to avoid shortcuts via B1078/79. Southern Park & Ride option 1 looks the best site but may increase traffic along B1078 through Wickham Market and Lorry Parking option 3 looks best as it can be access from both directions of A14/A12 and would have long term use for Felixstowe docks 'stacking'.

12.83 **Highways Matters** –

- a. Clerk to request Highways switch off street light opposite Abend House from all night illumination.

- b. Clerk to request Highways investigate ditch adjacent to car park of cattery in Otley Bottom which requires clearing out to help with flooding issues.
- c. Clerk to report pot hole just north of Shrubbery Farm on right hand side of Cretingham Road.

12.84 Rights of Way –

- a. Complaint received that horses are chewing up the footpath side of bridleway leading from Hall Lane along bottom of Grange Farm. Mr R & A Ling to speak to owners.
- b. Clerk to raise concerns with Otley Hall that the reed beds are starting to smell again.
- c. Clerk to contact owners of Ashleaf Cottage following reports of cess pit overflow along the ditch opposite on Ipswich Road.

12.85 To receive the District & County Councillor's report – Cllr Peter Bellfield was pleased to report that SCC has been shortlisted for the most improved council in the country with the results due in March. SCC were aware of the Education problems with KS2 results prior to the public report and statistics and were already working to improve these. Cllr Bellfield also informed the PC that SCC were looking to introduce an 'oyster' type card for young people next year. Cllr Bellfield confirmed Highways will proceed with the HGV signage for Charity Lane. Cllr Bellfield was excused from the meeting at 8.20pm to meet other commitments.

12.86 To receive the Police Report – PC Debbie Howgego gave her apologies but sent a report. There have been 0 reported crimes since our last meeting on 10th December. In comparison Wickham Market 7, Rendlesham 5, Melton 15 Woodbridge 33. Current police priority is to tackle anti-social behaviour and vehicle nuisance in Wickham Market, Tackle speeding in Chillesford and to tackle anti-social behaviour in Woodbridge. The next community panel meeting will be held on Wednesday 6th February 2013 at 7pm in Lindos Centre, Saddlemakers Lane, Melton. The mobile police station will next be at Otley on Wednesday 6th February between 1.30-3pm.

12.87 To receive the Community Council Report – none received.

12.88 Matters to be brought to the attention of the Council –

- a. Councillors were made aware that Grundisburgh News is looking for people to be called upon to research and write regular articles.
- b. The Clerk will submit an article, agreed by the PC, to the Church Magazine and Grundisburgh News regarding action required on inconsiderate dog walkers following a complaint received. It was resolved that a new dog waste bin be installed on the footpath opposite Walnut Tree Farm. Proposed by Mr B Childs and seconded by Mrs S Grant. All in favour. Clerk to add to news article location of dog waste bins in village.
- c. Councillors were made aware of a letter received from 'Young Suffolk' regarding workshops geared to local councils to be able to better engage with young people.
- d. Clerk to respond to local MP following letter received from SALC regarding Sustainable Communities Act.
- e. A letter was received from East Air Anglian requesting support but the PC felt this should be made by individuals rather than a PC donation.
- f. A letter was received from a local resident enquiring if the Parish Council would mediate between the landlord and owner of the premises of the White Hart with regards the rent and value of the leasehold. The PC felt that it was not something they should become involved with.

12.89 Councillors' reports and items for future agenda – Clerk to change date of next PC meeting to avoid clashing with Gardening Club. Mr D Papworth will include Clerk on circulation list of future dates for Gardening Club.

12.90 Date of next meeting – *Monday 18th March* 7.30pm, Otley Village Hall

With no further matters to discuss the meeting closed at 9.10pm.