**Otley Parish Council**

**Dear Councillor**

There is to be the Parish Council Meeting on Monday 16th November 2020. at which your presence is requested and required. This meeting will be held in the Village Hall at 7:30pm. This meeting will follow government guidelines on social distancing and sanitisation in order to keep members of the council and public safe.

**Agenda**

1.Chairmans welcome and apologies for absence.

2. To receive member’s declaration of interest to items on the agenda.

3. To Co-opt a member to Council.

4. Public Forum (for any matters on the agenda).

5. To sign the minutes of the Parish Council Meeting held on 7th September 2020 as true to record.

**Matters Arising**

6a.Neighbourhood Plan – Any further updates.

6b. Dog Bin- update.

6c. Village notice boards

**Finance**

7a. To authorise BACs/cheques for signature: website Hosting £60.00 War Memorial Plants (Mrs I Lincoln) £9.00

7b. To receive and approve payments since the last meeting: Clerks Salary : £199.50 (Sept/Oct) Clerks Expenses: none

7c. To receive the financial report from the RFO including bank balances of bank accounts:

Balances are as follows: Community Account: £1,880.25

Business Premium Account: £8,845.85

Balances to be confirmed at the meeting on 16th November 2020.  
7d.Update from Finance Meeting Held on Mon 9th November via Microsoft Teams.

7e. Approval of Budget and Precept request. Approval of Bank Standing Orders for next October.

**Planning Matters**

8a To receive planning decisions:

Ref: DC/20/1250/FUL

Address: **Stanaway Farm Charity Lane Otley IP6 9NA**

Proposal: Use of building for class B2 (industrial)

The Parish Council submitted **no objection** to this application

**Awaiting decision**

Ref: DC/20/1726/OUT Application refused 07/07/2020. Appeal complete.

Address: **Wood Farm, Helmingham Road, Otley IP6 9NA**

Proposal: A phased development of nine self build dwellings.

The Parish Council submitted objection to application DC/20/1726/OUT. The Appeal date was 23rd September where both applications DC/20/1726/OUT and DC/19/3435/OUT were heard. The Inspectorate has dismissed both applications.

Ref: DC/20/3227/OUT  
Address**: Ash Leaf Cottage Ipswich Road Otley Suffolk IP6 9JW**

Proposal: [**Outline Application (Some Matters Reserved) - Use of land for the erection of 1 x No. dwelling and garage**](https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QFF004QXLR500&prevPage=inTray)**.**Date for submission of comments: 16th September 2020  
The Parish Council submitted a majority objection to this application.

**Application Permitted: 05/11/20**

Ref: DC/20/3712/FUL

Address: **Strathnairn, Chapel Road Otley Suffolk IP6 9NX**

Proposal:**Single storey Annexe in garden built out of block and beam and cladded or rendered.**Date for submission of comments:27th October 2020  
The Parish Council submitted objection to the application. Since then the application has been amended see item 8b.  
**Pending Consderation.**

Ref: DC/20/3818/OUT  
Address: **Land to the North of Wood Farm Helmingham Road Otley Suffolk IP6 9NS**  
Proposal: **Outline Application (with some matters reserved) for the phased development of 12 self build and custom house building serviced plots, including 6 starter homes and 3 discount market sale affordable housing plots.**

Date for Submission of comments: 28th October 2020.

The Parish Council submitted objection to this application.  
**Pending Consideration**

Ref: DC/20/4033/VOC

Address: **Wood Farm Helminghasm Road Otley Suffolk IP6 9NS**

Proposal: **Variation of Condition No.2 of DC/20/0707/FUL- Change of use and conversion of barns to a dwelling- alteration to previously approved drawings.**

Date for submission of comments: 5th November 2020.

The Parish Council submitted no objection to this application.

**Awaiting decision.**

8b. To consider the following applications at time of writing the agenda:

Email received from applicant regarding the planning application below-

Ref: DC/20/3712/FUL

Address: **Strathnairn, Chapel Road Otley Suffolk IP6 9NX**

Proposal:**Single storey Annexe in garden built out of block and beam and cladded or rendered.**Date for submission of comments: 26th November 2020.

8c) Planning Policy-Affordable Housing Support Planning Document-Initial Consultation 9th November-21st December 2020.

**Highways Matters**

9a. Quiet Lanes.

**Rights of Way**

10a. Footpath Maintenance/signage-update.

10b Village sign starting to peel.

**Reports**

11a. To receive the District Councillors Report.

12b. To receive Police Statistics from Suffolk Police website.

13c. Speedwatch Results.

14d. To receive the Community Council report.

**Other** Matters to be bought to the attention of Councillors:

15a. Dates for next years Otley Parish Council Meetings.

15b. Environmental Grant Scheme.

15c Cycling/Walking Strategy.

15d Work Well Suffolk-Funding Secured for a 3 year project providing locally integrated coaching and employment services.

16a. Councillors reports and items for future agenda: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agenda’s.

Date of next meeting: Provisionally for January 2021- date to be confirmed. Depending on Governement Guidelines and regulations the meeting will either be in Otley Village Hall (backroom) 7:30pm. Alternatively it will be held remotely via Microsoft Teams. Otley Parish Council will monitor the situation, follow government guidelines and make a decision nearer the time.