

OTLEY PARISH COUNCIL

APPROVED Minutes of the Parish Council Meeting held on Monday 7th September 2020
The meeting was held in Otley Village Hall.

Present:

Clerk: Mrs R Green
Chairman: Mr A Ling
Councillors: Mr M Liddell, Mrs J Vaughan, Mrs A Lord, Mrs S Courtney

The meeting opened at 7:35pm.

20.021 Chairman's Welcome and Apologies – The Chairman Welcomed all those present. Apologies given from Mrs S Grant Cllr Mr T Fryatt.

20.022 Declarations of interest to items on agenda – None declared .

20.023 Public Forum- One member of the Public in attendance.

20.024 Minutes of Parish Council Meeting held on 27th July 2020 – **It was resolved** that the minutes of the meeting, circulated to all members, be signed as a correct record. All in favour.

20.025 Matters arising -

a) Neighbourhood Plan- Mr M Liddell spoke to Councillors and said the Draft Plan was in progress. One of the Neighbourhood Team is working on it. Progress is slightly slower than anticipated but progress is being made. In the near future a request for money will be made to help with the next stage. Mr A Ling asked if the draft would come to the Parish Council to review. Mr M Liddell said it would be circulated to councillors and a copy would also go to East Suffolk for their thoughts. A proper inspection would be done followed by a village referendum.

b) Clerk had received correspondence from a resident concerned about inappropriate disposal of dog excrement. A dog walker is leaving the bagged dog excrement in the ditch and hedge in the village. Councillors recognised this has been a problem before and agreed that an additional dog should be purchased and positioned at this location in hope this problem will be rectified. Clerk to organise and inform resident of what is being done. **It was resolved** to purchase a new dog bin. Proposed: Mrs J Vaughan
Seconded: Mrs A Lord. All in favour.

20.026 Finance –

a) **It was resolved** to authorise BACs/cheques for signature:

Village Hall Hire- £67.50 RC Contracts £1,715.26 Mrs S Sledmere-£76.79

b) **To receive and approve payments since last meeting:** Clerks Salary: £362.25 (July/Aug)

Clerks Reimbursements:none

Proposed: Mrs J Vaughan, seconded: Mr M Liddell.

c) **To receive the Financial Report from the RFO including balances at bank -**

Balances are as follows:	Community C/Acc	£ 784.89 CR
	Business premium Acc	£ 9444.08 CR

Bank Balances confirmed as correct. Total of £10228.97 Clerk went through the bank reconciliation. Only big change since previous meeting is the fact the car park resurfacing has been paid. £1.57 additional interest has been received. Additional internal transfers carried out to cover the cost of outgoings. Clerk yet to take payment of salary from previous meeting due to PAYE complications (£325.50) so therefore Bank Reconciled as £9903.47 When additional payments are deducted from 20.026 a) and b) as well, balances will be £7681.67 Clerk explained annual standing orders would be going out in the near future along with annual insurance and the community heart beat trust membership. Clerk will arrange a Finance meeting to discuss the budget and Precept request for 2021-22.

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20.027 Planning –

a) To receive planning decisions:

Ref: DC/20/1250/FUL

Address: **Stanaway Farm Charity Lane Otley IP6 9NA**

Proposal: Use of building for class B2 (industrial)

The Parish Council submitted **no objection** to this application

Awaiting decision

Ref: DC/20/2018/FUL

Address: **Homeland House, Ashbocking road, Swilland, Ipswich Suffolk IP6 9LJ**

Proposal: Continued use of storage container and portacabin for dress hire and storage of musical equipment with associated office.

The Parish Council submitted **no objection** to this application but did highlight concerns which had been raised and requested they be noted.

Application Permitted: 06/08/2020.

Ref: DC/20/1967/FUL

Address: **8 Vine Road, Otley, Suffolk. IP6 9NZ**

Proposal: Erection of detached two/three bedroom chalet bungalow. Reconstruct driveway for shared access with no.8 Vine Road.

Date for submission of comments: 28th July.

Application refused: 30/07/2020

Ref: DC/20/2599/TPO

Address: **10 Chapel Road Otley IP6 9NT**

Proposal: T2, Sycamore. Lowest southern laterals to be shortened to abate future damages to building.

T3, Ash. Deadwood, Clean old failure wounds. Remove low northern limb to stem union at 2.5m.

Tree reported as dying, and branches reported as having fallen off. Concern if tree totally fails it will be an H & S issue and cause considerable damage to one of our bungalows in Vine Close and a private one in Little Meadow.

Date for submission of comments 7th August 2020.

The Parish Council submitted no objection to this application.

Application Permitted: 02/09/2020

Ref: DC/20/2455/FUL

Address: **Picton House Helmingham Road Otley, IP6 9NR**

Proposal: Proposed two storey addition and car port.

Date for submission of comments: 10th August 2020.

The Parish Council submitted no objection to the extension but objected to the car port.

Application Permitted: 18/08/2020

7b. To consider the following applications at time of writing the agenda:

Ref: DC/20/1726/OUT Application refused 07/07/2020. Appeal in process.

Address: **Wood Farm, Helmingham Road, Otley IP6 9NA**

Proposal: A phased development of nine self build dwellings.

The Parish Council submitted objection to application DC/20/1726/OUT.

Clerk to draft an appeal statement summarising the thoughts previously expressed and concerns associated with this potential development. Then email to Councillors. The Hearing is to be held on 23rd September. Mr M Liddell to see if he is able to attend. The meeting will be held virtually.

Ref: DC/20/3227/OUT

Address: **Ash Leaf Cottage Ipswich Road Otley Suffolk IP6 9JW**

Proposal: [Outline Application \(Some Matters Reserved\) - Use of land for the erection of 1 x No. dwelling and garage.](#)

Date for submission of comments: 16th September 2020

Clerk to draft a letter and send to Councillors before submitting to East Suffolk.

20.028 Highways

a) Pot Hole by Otley House in the middle of the road-clerk to report.

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b) The issue was raised about the post without a sign that should be pointing towards High house road. This has been raised before and subsequently no action has been taken by the authorities. Clerk to try again.

20.029 Rights of Way

- a) RC Contracts has completed the 2nd cut. Clerk to invoice SCC for re-imburement as part of the P3 Scheme.
- b) Footpath maintenance/signage-work in progress.
- c) Concern raised for access on one of the footpaths that is near Warren's Farm. Clerk to look into the possibility of Rights of Way changing to a kissing gate rather than a stile. Check who owns the stile.
- d) Stones are being left on the bridge near the old hubbards site, residents need to be aware this is a footway.

20.030 County Councillor's Report – Cllr T Fryatt's Report was read on behalf of Cllr T Fryatt by the Chairman.

INVOLVEMENT OF DISTRICT COUNCILLORS IN EXAMINATION OF NATIONALLY SIGNIFICANT INFRASTRUCTURE PROJECTS

Introduction

This note summarises what you need to do if you wish to get involved with the Examination of any Nationally Significant Infrastructure Project. It should not be taken as authoritative and links are included in the text to where full details can be found, but it is intended as a brief introduction for District Councillors.

The District Council will be presenting its case at the Examination. We will use officers supported by consultants where appropriate and will have representation by a barrister where appropriate. You may consider that the Council's case adequately covers any issues that you may have. You do though have the option to make your own representations, either as a local District Councillor representing your area or as a private individual.

The Examination Process

NSIP proposals are submitted to the Planning Inspectorate (PINS) by promoters and accepted by PINS for examination. A Section 56 period is then run during which time it is important to register as an Interested Party and submit a Relevant Representation (summary of your case). The Section 56 period in relation to East Anglia One North (EA1N) and East Anglia Two (EA2) projects has been closed, the Section 56 period for EDF Energy will close on September 30.

PINS will be appointing a Panel to conduct the Examination – this is known as the Examining Authority. They will need to become familiar with the material submitted by the applicant and once the Section 56 period is closed, they will have to look at all of the representations received and produce an initial list of the matters that they consider need to be examined. Having done this, they will be able to identify a date for the Preliminary Meeting which marks the start of the Examination. This is generally at least 6 - 8 weeks after the end of the Section 56 period. The Examination has to be completed no later than 6 months from this date and after that the Panel has 3 months to prepare a report for the Secretary of State who should make a decision within 3 months of receiving that report.

The Examining Authority has been appointed for the Sizewell C and EA1N and EA2 projects. The dates for the Preliminary Meeting has also been set for the EA1N and EA2 projects (Preliminary Meeting Part 1 - 16 September, Preliminary Meeting Part 2 - 6 October).

How to get involved

Should you wish to be involved with the Examination, it is important that you make your input at the appropriate times. The critical task is to register as an Interested Party before the closing date mentioned above. As previously stated, the s56 consultation has closed in respect of the EA1N and EA2 examination but remains open in respect of the Sizewell C examination.

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The form will need to include a summary of the points that you agree and/or disagree with, highlighting what you consider to be the main issues and impacts. PINS notes that Panel will

*only have a short time to read all the submissions and recommends that the main points are clearly set out. There will be the opportunity to submit more detailed Written Representations later if you wish to do so. Further details on this are included in an Advice Note from PINS:
<https://infrastructure.planninginspectorate.gov.uk/wp-content/uploads/2013/04/Advice-note-8-2v3.pdf>*

PINS point out that the Examination is primarily undertaken through written submissions. To this end, it is important that you ensure that any issues that you wish to cover are set out in a written submission and that you do not rely on being able to make your case solely through the hearing days at the Examination. If your Relevant Representations need further amplification, then this should initially be done through Written Representations. A date will be set by the Panel for when these must be submitted; generally, this is after the Preliminary Meeting. The deadline for Written Representations although not yet set for the Sizewell C examination, has been set as 2 November for the EA1N and EA2 examination.

Both the Relevant and Written Representations will be published on the Examination website and you will be able to make comments of other parties' representations. More details on what to include in Written Representations are included in a further Advice Note: <https://infrastructure.planninginspectorate.gov.uk/wp-content/uploads/2013/04/Advice-note-8-4v3.pdf>

If you are registered as an Interested Party, there are three types of hearing that you will be able to attend:

The Preliminary Meeting deals with organisation of the Examination. All Interested Parties can speak but this addresses only the procedural elements of the Examination. Specifics about your case for or against the proposals are not appropriate at this hearing.

Issue Specific Hearings are for the Panel to find out more or clarify issues that are already in front of them. The Panel sets the agenda and issues invitations to those they consider to be the principal protagonists. As an Interested Party, you can register to speak, but this should be on the matters raised for that hearing.

Open Floor Hearings are described as having a community focus and there is generally no set agenda. However, a time limit for speaking is frequently set. For instance, at the Examination for the East Anglia One North/Two proposals, the limit is set at five minutes per individual or slightly longer if several Interested Parties are represented by one person. There is encouragement not to repeat points that have already been made by other parties.

*Again, full details of these hearings are set out in an Advice Note:
<https://infrastructure.planninginspectorate.gov.uk/wp-content/uploads/2013/04/Advice-note-8-5v3.pdf>*

The draft timetable for the EA1N and EA2 examination has been set out in the Rule 6 letters and links to these documents have been provided below. The Rule 6 letter and draft timetable have not yet been published for the Sizewell C examination. https://infrastructure.planninginspectorate.gov.uk/wp-content/ipc/uploads/projects/EN010077/EN010077-001800-Rule%206%20Letter%20&%20Annex_EA1N.v1.pdf

https://infrastructure.planninginspectorate.gov.uk/wp-content/ipc/uploads/projects/EN010078/EN010078-001874-Rule%206%20Letter%20&%20Annex_EA2.v2.pdf

Our recommendation therefore is to ensure that, if you wish to make a case directly to the Examination, it is set out in written form in the first instance, through the Relevant Representation stage and amplified if necessary through Written Representations.

Officers can seek to assist Councillors with any further questions they may have on the procedures.

Last Updated: 04 September 2020 11:42

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Considering solar power for your home but daunted by the task? Then the Suffolk Climate Change Partnership has good news for you! Solar Together Suffolk can once again offer you savings on the installation of solar panels for your home. Since 2018, 800 households in Suffolk saved an average of £2000 on the cost of a new solar panel array and £140 a year on energy bills. It's a group-buying scheme that helps you through the process, keeping you informed at every stage. If you are interested in saving money on your energy bills, generating your own supply of electricity, and helping the environment by reducing your carbon emissions - register today. Registration is free and no-obligation. The more people who register by the deadline of 6 October 2020, the better the price that can be secured and the more clean energy will be generated by Suffolk residents. With solar panels, it is estimated the average household will reduce its annual carbon emissions by nearly one tonne each year - the equivalent of driving 3,500 miles in an average car! For detailed information about likely costs, the amount of energy you can expect to generate, and lots more go to <http://www.suffolk.gov.uk/solar-together-suffolk> A freephone helpline is also available to answer questions—call 0800 048 8402.

News release

4 September 2020

For immediate release:

Council considers Sizewell C plans

East Suffolk Council will continue to seek the best possible outcome for its residents as proposals for a new nuclear power station at Sizewell are progressed.

Councillors discussed a report at Full Council on 3 September, which presents the authority's emerging views on EDF's proposals.

The Council's priority is to ensure, should the Sizewell C new nuclear power station be granted consent by the Secretary of State, that the best possible outcome is achieved for local communities, by virtue of maximising benefits, minimising adverse impacts, and achieving mitigation and compensatory measures for the district.

Members took the opportunity to ask questions about the proposed approach and Cabinet will now consider the points raised, alongside responses received from parishes and communities.

As part of the DCO process, all interested parties must submit their views on the project (Relevant Representations) to the Planning Inspectorate by 30 September so that the Examiners can consider all issues and prepare an Examination of the proposal.

The Council's draft report considers EDF's submission to the Planning Inspectorate for consent to build the new facility and the discussion at Full Council followed an undertaking by Council Leader, Cllr Steve Gallant, at Full Council in July, that all councillors should be given an opportunity to comment on the Council's submission.

Cllr Craig Rivett, Cabinet Member for Economic Development and deputy Leader said: "The final decision regarding the construction of a new facility is the government's to take, however we know that many people in our communities have concerns which must be recognised. Therefore, it is absolutely vital that we discuss these concerns with councillor colleagues and our communities.

"After a really constructive debate, we are clear that we will continue to work pro-actively with EDF, the government and all stakeholders and communities to get the best possible outcome for East Suffolk. This includes full mitigation of our concerns, or if they cannot be fully addressed, fully funded programmes to further compensate any adverse impacts.

"There are positives to the scheme in relation to the local economy and skills, however the impacts on our habitat and landscape cannot be overlooked and we will work closely with EDF and other stakeholders to address a range of outstanding issues."

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East Suffolk Council's Relevant Representation will be considered by Cabinet on 21 September and, if agreed, it will be submitted to the Planning Inspectorate by the 30 September. Receipt of Relevant Representations from all parties to the Planning Inspectorate is the start of the process that will continue through a formal Examination period which East Suffolk Council will take part in, before the Planning Inspectorate's Examining Authority submit a report to the Secretary of State for Busin

Mr A Ling thanked Mr T Fyatt for sending us a report. No further questions.

20.031 Community Police Report – 1 crime in May-theft location showed near the White Hart Pub. No crimes for June or July.

20.032 Speedwatch Results –Mr T Barrett sent a report to the Clerk stating they could do with a couple of extra volunteers as they do have a good team but reliance is on the same people. Helmingham Road is the biggest problem and often the volunteers are from Chapel Road. With a good team it's not onerous, a bit of training and then helping out at the sessions. Organisation of the speedwatch has improved and is now more professional and responsive. New batteries have been purchased.

20.033 Community Council Report – Mr A Ling shared information from the Community Council. The Village Hall has re-opened following government guidelines. Pilates are back. Suffolk Singers due to start soon. And the Friendship Club have also used the Village Hall facilities. Next meeting is 17th September 8pm. Mrs A Lord to attend on behalf of Parish Council.

20.034 Matters to be brought to the attention of the Council

a) What is happening about Remembrance Sunday. It wont be happening in the same way due to Covid19. Mrs J Vaughan and Mr A Ling to look into what is planned so far.

b) Mr M Liddell said he had received contact from Monewden Parish Council regarding area drone as potentially exceeding limit.

20.035 Councillors' reports and items for future agenda -none

20.036 Date of next meeting – Monday 16th November at 7.30pm in the Village Hall, back room. Depending on government guidelines this meeting may be held remotely. Details will be published nearer the time.

With no further matters to discuss the meeting closed at 8:40pm

Signed Dated